

विद्यामर्थं च साधयेत् ।

FOUNDER -
Shreemant Malojirao Naik Nimbalkar
Rajesaheb Phaltan .

PHALTAN EDUCATION SOCIETY



COLLEGE OF ENGINEERING

(Approved by AICTE New Delhi, D.T.E. Mumbai and D-BATU Lonere/MSBTE Mumbai)

Shreemant Shivajiraje Nagar, Kurawali Road, Thakurki, Tal.Phaltan, Dist.Satara Pin 415 523

E-mail : coeprincipal@yahoo.in | Website : www.coephaltan.edu.in

Accredited with NAAC 'A' Grade

Hon. Shreemant Sanjivraje Naik Nimbalkar
Secretary, P. E. S.

Prof.Dr. M. V. Dalvi
Principal

Ref. No. : COE- 247-1/25-26

Date : 11 / 07 / 2025

Office Order

Subject: Appointment of Consulting Doctor

It is hereby notified that **Dr. Jaya Babanrao Shinde** is appointed as the Consulting Doctor for Phaltan Education Society's College of Engineering. This appointment is effective from 14 July 2025.

Dr. Jaya Babanrao Shinde will provide medical consultation and services to the staff and students of our college. Her primary responsibilities will include:

1. Offering medical advice and treatment to students and staff.
2. Conducting regular health check-ups and maintaining medical records.
3. Assisting in emergency medical situations within the college premises.

We believe that Dr. Jaya Babanrao Shinde expertise and experience will greatly benefit the health and well-being of our college community.



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Principal,
PES's COE, Phaltan
Principal
Phaltan Education Society's
College of Engineering Phaltan



S.No. 057299

Maharashtra Council of Indian Medicine, Mumbai

(Constituted under M.M.P. Act, 1961 Govt. of Maharashtra)

Certificate of Registration

Registration No.: I-33345-A-1

Date : 07/08/1998



This is to certify that **Dr. JAYA BABANRAO SHINDE** has been duly registered under the Maharashtra Medical Practitioners Act, 1961 (Mah. XXVIII of 1961) read with section 17 of the Indian Medicine Central Council Act, 1970 (Act No.48 of 1970) in Part One of the register.

In witness whereof are herewith affixed the seal of the Maharashtra Council of Indian Medicine, Mumbai and the signature of the Registrar.

This certificate shall be valid, subject to the provisions of the Act.

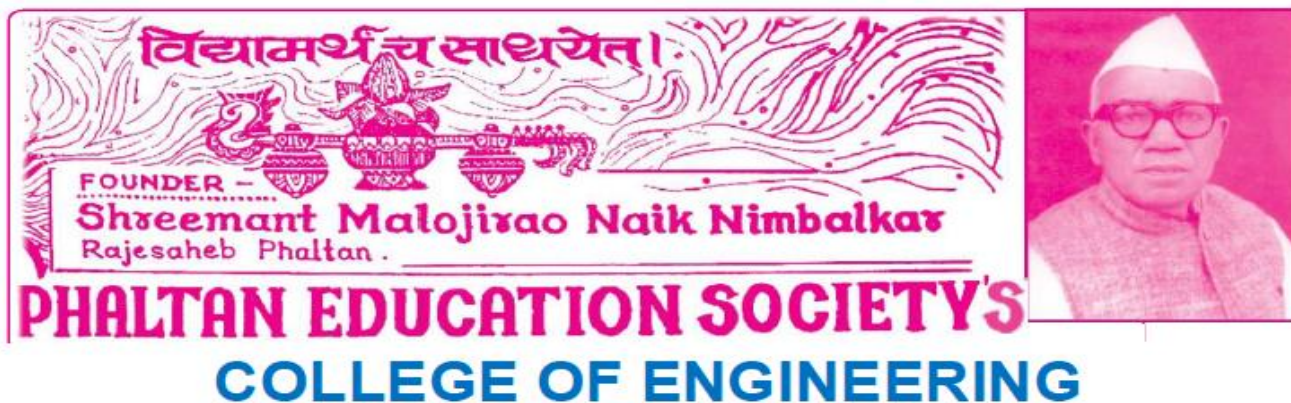
Qualification - **B.A.M.S.**

University - **Shivaji University, Kolhapur**

Year of Passing - **1995**

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Registrar





(Approved by AICTE New Delhi, D.T.E. Mumbai and D-BATU Lonere/MSBTE Mumbai)

Sr. No. 31, Thakurki, Tal. Phaltan, Dist. Satara Pin 415 523

E-mail : pes.coeprincipal2011@gmail.com / coeprincipal@yahoo.co.in

Website : www.coe-phaltan.edu.in

Hon. Shreemant Sanjivraje Naik Nimbalkar
Secretary, P. E. S.

Prof. Dr. M.V. Dalvi
Principal

OFFER LETTER

To,
Mr. Patole Sagar Dinkar

Dear Mr. Sagar,

We are pleased to appoint you as a Student Counsellor in at Phaltan Education Society's , College Of Engineering Phaltan under the following terms and conditions:

1. Compensation and Salary Structure

Your gross monthly salary will be Rs. 35,700/-. The breakdown is as follows:

- Basic Salary: Rs. 25,500/-
- Dearness Allowance (DA): Rs. 7,650/-
- House Rent Allowance (HRA): Rs. 2,550/-
- EPF Contribution: A deduction of Rs. 1,800/- will be made from your salary, with a matching contribution of Rs. 1,800/- from the college, totalling Rs. 3,600/- deposited into your EPF account.
- Statutory Deductions: Rs. 200/- will be deducted towards Professional Tax. TDS will be deducted if applicable.

2. Terms of Employment

- Full-Time Commitment: You will be a full-time employee and may not engage in any other part-time or visiting assignments without prior management approval.
- Probation: You will serve a probation period of six (6) months.
- Governing Rules: Your appointment is subject to the Service Rules, standing orders, and Code of Conduct enforced by the Governing Body.
- Notice Period: A one-month written notice is required from either party to terminate the relationship.
- Resignation Policy: If you wish to be relieved without serving the notice period, you must pay the institute an amount equal to one month's salary.
- Retention Clause: Management reserves the right to hold a resignation if your name is currently updated with inspecting authorities (JNTU, AICTE, NBA) until the inspection is finalized.

3. Primary Job Responsibilities

- Provide guidance and counselling to students on academic, personal, and career-related matters.

- Conduct individual and group counselling sessions to address student concerns.
- Assist students in developing study skills, time management, and stress management techniques.
- Collaborate with faculty and staff to implement student support initiatives.
- Provide specialized counselling for students experiencing psychological problems.
- Maintain strict confidentiality and adhere to ethical counselling standards.
- Monitor and assess student progress to ensure academic and personal success.

4. Performance Expectations

- Research: You are encouraged to publish a substantial number of research journals annually and involve students in research-oriented projects.
- Increments: Yearly increments are based on research output and general academic performance.
- Termination: The institution reserves the right to terminate your contract for disciplinary issues, negative student feedback, or poor academic performance.

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5. Joining Requirements

- Documentation: At the time of joining, you must submit original certificates and mark sheets from SSC/X Class onwards and two passport-sized photographs.
- Deadline: You are required to report to the principal within one month of accepting this offer.

Sincerely,



**Principal,
Phaltan Education Society's,
College of Engineering**